



GREATER SUDBURY POLICE SERVICE BOARD POLICY

SUBJECT: SMOKING AND VAPING IN THE WORKPLACE	NUMBER: PSB004
ORIGINATING DATE: May 21, 2003	REVISED DATE: December 17, 2025
REPORTING REQUIREMENTS: None	

1.0 DEFINITIONS

ASH TRAY

A receptacle for tobacco ashes and for cigar and cigarette butts.

BY-LAW

The City of Greater Sudbury By-Law 2019-65, being a By-Law to Regulate Smoking and Vaping in Public Places.

ENTRANCEWAY

The area within a nine-meter radius surrounding any entrance to a public building or workplace, but does not include a public highway;

SMOKE

Includes the carrying of a lighted cigar, cigarette, pipe or any other lighted or electronic smoking and vaping equipment to which "smoke" has a corresponding meaning.

VAPING

Includes the action or practice of inhaling and exhaling vapour containing nicotine and flavourings produced by a device designed for this purpose or holding or otherwise having control of an electronic smoking and vaping device which is producing vapour, emissions, or aerosol from tobacco.

VAPOUR PRODUCT

An electronic cigarette, an e-substance, or any component of an electronic cigarette and include the package in which the electronic cigarette, e-substance or component is sold.

WORKPLACE

Any Police Service facility and includes the underground parking garage at headquarters and all police vehicles.

2.0 POLICY

2.1 It is the policy of the Greater Sudbury Police Service Board that smoking and vaping is prohibited in public places and in the workplace in accordance with the By-Law.

3.0 IMPLEMENTATION

3.1 The Chief of Police shall:

- a. Ensure compliance of all members of the Service with this policy and the By-Law;
- b. Inform all members of the Service that smoking and vaping is prohibited in the workplace;
- c. Prohibit smoking and vaping in the workplace;
- d. Post and keep continuously displayed a copy of the non-smoking and vaping policy in a prominent place(s) accessible to all members of the Service;
- e. Prohibit ashtrays and like paraphernalia in areas where smoking and vaping is prohibited; and
- f. Conspicuously post no smoking and vaping signs in areas where smoking and vaping is prohibited, in accordance with the By-Law.

3.2 The Chief of Police shall establish procedures that are consistent with the provisions of the By-Law and this policy.